



Clarendon Alternative Elementary School  
Japanese Bilingual Bicultural Program (JBBP)  
500 Clarendon Avenue, San Francisco, CA 94131  
501(c)(3) non-profit tax ID 94-2783933  
[Auction@ClarendonJBBP.org](mailto:Auction@ClarendonJBBP.org)  
<http://parents.clarendonjbbp.org>

Dear Friend of Clarendon JBBP Elementary School,

I am requesting a donation of a gift certificate or other items for our upcoming annual auction fundraiser. The auction is our primary means of raising the necessary funds for our San Francisco public school. We depend on the generosity of businesses like yours to help our elementary school children.

**Please adopt Clarendon as a cause you support**

100% of our auction proceeds go to funding books, school supplies, our library, computers, music & arts, our Japanese curriculum, and other programs that make our school a special place. Your donation supports programs that enable our diverse student population to exceed national academic standards year after year. Our school consistently ranks in the top 10% of California public schools, largely due to community support.

**Get listed in our online Auction Catalog**

To thank you for your donation, we will list your company in our online Auction Catalog which is available to all families at Clarendon JBBP and can be viewed by the public on our website. Our website gets over 5,000 visitors annually. We support businesses that support Clarendon JBBP!

**Event Details**

Our Online Auction will be held March 2017.

All donations are tax deductible.

Please send gift certificates and donations to the address above (Attn. Lina Garcia) by February 15<sup>th</sup>, 2017. For further information on our event or if you are interested in affordable online advertising on our website and weekly parents newsletter, please do not hesitate to contact me. I can also help arrange pick up for your donation.

Thank you for considering our request. The parents and children of Clarendon JBBP thank you in advance for your contribution and support of our program.

Sincerely,

Lina Garcia  
Clarendon JBBP Parent  
415 702-9405